



313 East Main Street • Newark, Delaware 19711 • Telephone/TDD 302-366-0826 • Fax 302-366-8212

To: Board of Commissioners – In Person Meeting

From: Marene M. Jordan, Executive Director

Ref: Regularly Scheduled Board Meeting

Where: Newark Housing Authority Community Room
313 E. Main Street
Newark, Delaware 19711

Date: Wednesday, January 8, 2025

Time: 5:00 P.M.

AGENDA

- I. Roll Call
- II. Welcome New Board Member – Dr. Claire O’Neal (Governor Appointment)
- III. Guest Speaker/Presenter:
 - (a). Frank DeFroda, CPA from Whisman Giordano & Associates, LLC
Presenting FYE March 31, 2024, Audited Financials
- IV. Approval of Minutes
 - (a). Meeting Minutes from November 13, 2024
- V. Report of the Executive Director
 - (a). Staff Reports from November & December 2024

VI. Committee Reports

**A. Report of Policies, Procedures, Compliance & Personnel Committee:
Chairperson - (Emile Brown)**

- (a). Annual Review of the Executive Director. Executive Session
(Closed to the Public); to be held at 4:30 PM prior to this
Regularly scheduled meeting.**

**B. Report of Development Committee: Chairperson- (Position Vacant)
(a). Development Update**

C. Report of Finance Committee: Chairperson - (Paul Tillman)

- (a). Committee Report – Monthly Financials for the period covering April 2024 –
November 2024.**

D1. Strategic Planning Committee: Chairperson - (Nikki Lane)

- (a). Committee Update**

D2. Greetings Sub-Committee: Chairperson – (Kelly Tompkins)

- (a). Update on Mobile Pantry Food Bank Outreach**

VII. Attorney Issues

VIII. Old Business

- A. From the other Commissioners
B. From the Executive Director
Commissioner Term Expiring (Chairperson Lane – City Appointment)
C. From Legal Counsel**

IX. New Business

- A. From the other Commissioners
B. From the Executive Director
C. From Legal Counsel**

X. Visitors and/or Petition:

XI. Adjournment