

**To:** Board of Commissioners  
**From:** Marene M. Jordan, Executive Director  
**Ref:** Regular Board Meeting  
**Place:** NHA – 313 E. Main Street  
**Date:** Wednesday, November 13, 2019  
**Time:** 5:00 P.M.

## **AGENDA**

- I. Roll Call
- II. Guests:
  - A. Representative from Barbacane, Thornton & Company (Presentation of FYE 3/31/2019 Independent Audit)
  - B. Councilman; James Horning, District 1 – Newark City Council
- III. Approval of Minutes
  - (a). Meeting Minutes from October 9, 2019
- IV. Report of the Executive Director
  - (a). Staff Report October 2019
- V. Committee Reports
  - A. Report of Policies & Procedures & Compliance & Personnel Committee, Chairperson (Mr. Brown)
    - (a). Proposed Bedbug Policy – Review updates/Approval
    - (b). Annual Review of Executive Director – Executive Session (Closed to the Public)
  - B. Report of Development Committee, Chairperson- (Vacant)
    - (a). Committee Update:
      - Overview - update
      - Draft RFQ – Developer Partner; Discussion/Review/Approval

- Resolution No. 400; Discussion/Review/Approval
- C. Report of Finance Committee, Chairperson-Ms. Shand
    - (a). Monthly Financials April 2019 – September 2019
  - D. Strategic Planning Committee, Chairperson-Ms. Shand
    - (a). Dates and Times for off-site Retreat
- VI. Attorney Issues
- VII. Old Business
- A. From the other Commissioners
  - B. From the Executive Director
    - 1. Annual Plan – Proposed 2020 Annual Plan; Discussion/Review  
Public Hearing scheduled for December Friday, December 27<sup>th</sup> at  
5:00 PM
  - C. From Legal Counsel
- VII. New Business
- A. From the other Commissioners
  - B. From the Executive Director
  - C. From Legal Counsel
- VIII. Visitors and/or Petition
- IX. Executive Session – Annual Review of Executive Director (Closed to the Public)
- X. Adjournment