

To: Board of Commissioners
From: Marene M. Jordan, Executive Director
Ref: Regular Board Meeting
Place: NHA – 313 E. Main Street
Date: Wednesday, September 12, 2018
Time: 5:00 P.M.

AGENDA

- I. Welcome New Board Members:
 1. Mr. Emile Brown – Governor Appointment (Mr. Hartranft Replacement)
 2. Mr. Mark Doughty – Mayor/Council Appointment (Mrs. Smith Replacement)
- II. Roll Call
- III. Approval of Minutes
 - (a). Minutes from June 13, 2018 & August 8, 2018
- IV. Report of the Executive Director
 - (a). Staff Report June, July & August 2018
- V. Committee Reports
 - A. Report of Policies & Procedures & Compliance & Personnel Committee, Chairperson-(vacant)
 - (a). Contract Amendment (Executive Session)
 - (b). Annual Review of the Executive Director (Executive Session)
 - B. Report of Development Committee, Chairperson-Mr. Heitzenroder
 - (a). 26 N. Chapel Street - Update
 - (b). 101 New London Road – Final Update
 - *Webpage Narrative
 - *Interpretive Signage

- C. Report of Finance Committee, Chairperson-Ms. Shand
 - (a). Monthly Financials
 - (b). Meeting with the Auditor
- D. Strategic Planning Committee, Chairperson-Ms. Shand
 - (a). Committee Meeting Update

VI. Attorney Issues

- VII. Old Business
- A. From the other Commissioners
 - B. From the Executive Director
 - C. From Legal Counsel

- VIII. New Business
- A. From the other Commissioners
 - B. From the Executive Director
 - D. From Legal Counsel

IX. Visitors and/or Petition

- X. Executive Session – CLOSED TO THE PUBLIC –
- (a). Contract Amendment
 - (b). Annual Review of Executive Director

XI. Adjournment