

**To:** Board of Commissioners  
**From:** Marene M. Jordan, Executive Director  
**Ref:** Regular Board Meeting  
**Place:** NHA – 313 E. Main Street  
**Date:** Wednesday, March 14, 2018  
**Time:** 5:00 P.M.

## **AGENDA**

- I. Roll Call
- II. Approval of Minutes
  - (a). Minutes from February 14, 2018
  - (b). Executive Session Minutes from February 2018
- III. Report of the Executive Director
  - (a). Staff Report February 2018
  - (b). Staff Report December 2017
- IV. Committee Reports
  - A. Report of Policies & Procedures & Compliance & Personnel Committee, Chairperson-Mrs. Smith
    - (a). Discuss/Review/Update The Informational Manual for the Commissioners (Section #12: Process in Filling Board Vacancies, the Process for Re-Appointments of Board Members).
    - (b). Contract Amendment (Executive Session)
  - B. Report of Development Committee, Chairperson-Mr. Heitzenroder
    - (a). 26 N. Chapel Street - Update
    - (b). 101 New London Road – Update
    - (c). RFQ 2017-01 Agency Representative Approval
  - C. Report of Finance Committee, Chairperson-Ms. Shand
    - (a). Monthly Financials
    - (b). Approval of Proposed 2019 Operating Budget

- D. Strategic Planning Committee, Chairperson-Ms. Shand
- V. Attorney Issues
- VI. Old Business
  - A. From the other Commissioners
  - B. From the Executive Director
    - 1. A continued discussion regarding the - Use of Medical Marijuana in Multifamily Assisted Properties
    - 2. FYE 3/31/2018 Write-Offs Resolution #394 - Approval
    - 3. FY 2019 Operating Budget Submittal to HUD Resolution #395 – Approval
    - 4. CDBG – New developments (Action Required)
  - C. From Legal Counsel
- VII. New Business
  - A. From the other Commissioners
  - B. From the Executive Director
  - D. From Legal Counsel
- VIII. Visitors and/or Petition
- IX. Executive Session – CLOSED TO THE PUBLIC –
  - (a). Discuss/Update - Real Estate Transaction
  - (b). Contract Amendment
- X. Adjournment