

To: Board of Commissioners
From: Marene M. Jordan, Executive Director
Ref: Regular Board Meeting
Place: NHA – 313 E. Main Street
Date: Wednesday, September 13, 2017
Time: 5:00 P.M.

AGENDA

- I. Roll Call
- II. Approval of Minutes
 - (a). Minutes from August 9, 2017
- III. Report of the Executive Director
 - (a). Staff Report - August 2017
 - (b). Report of Contract Awards (4/1/2016 – 3/31/2017)
- IV. Committee Reports
 - A. Report of Policies & Procedures & Compliance & Personnel Committee, Chairperson-Mrs. Smith
 - (a). Discuss a date and time for the committee to meet with the Executive Director to perform the Annual Performance Evaluation
 - B. Report of Development Committee, Chairperson-Mr. Heitzenroder
 - (a). 26 N. Chapel Street Update
 - (b). 101 New London Road Update
 - C. Report of Finance Committee, Chairperson -Ms. Shand
 - (a). Monthly Financials

D. Strategic Planning Committee, Chairperson-Ms. Shand

(a). Discuss a date and time for the committee to meet to develop measurable performance evaluation of the development committee in meeting the goals outlined in the Strategic Plan; and, the steps to be taken in revising the Mission Statement

V. Attorney Issues

VI. Old Business

A. From the other Commissioners

B. From the Executive Director

C. From Legal Counsel

VII. New Business

A. From the other Commissioners

B. From the Executive Director

1. Public Vote on a Real Estate Transaction – After Executive Session – (if applicable)

D. From Legal Counsel

VIII. Visitors and/or Petition

IX. Executive Session – CLOSED TO THE PUBLIC –

a. A discussion regarding a real estate transaction

X. Adjournment