

**To:** Board of Commissioners  
**From:** Marene M. Jordan, Executive Director  
**Ref:** Regular Board Meeting  
**Place:** NHA – 313 E. Main Street  
**Date:** Wednesday, August 9, 2017  
**Time:** 5:00 P.M.

## **AGENDA**

- I. Roll Call
- II. Guest. Haley Donovan/Landmark Science & Engineering  
Presentation of Preliminary Conceptual Site Plans
- III. Approval of Minutes
  - (a). Minutes from June 14, 2017
- IV. Report of the Executive Director
  - (a). Staff Report for June 2017
  - (b). Report of Contract Awards (4/1/2016 – 3/31/2017)
- V. Committee Reports
  - A. Report of Policies & Procedures & Compliance &  
Personnel Committee, Chairperson-Mrs. Smith
  - B. Report of Development Committee, Chairperson-Mr.  
Heitzenroder
    - (a). Development Update
      - 1. 26 N. Chapel Street Update
      - 2. 101 New London Road Update
  - C. Report of Finance Committee, Chairperson -Ms. Shand
    - (a). Monthly Financials

D. Strategic Planning Committee, Chairperson-Ms. Shand

VI. Attorney Issues

VII. Old Business

A. From the other Commissioners

B. From the Executive Director

C. From Legal Counsel

VII. New Business

A. From the other Commissioners

B. From the Executive Director

1. Public Vote on a Real Estate Transaction – After  
Executive Session – (if applicable)

D. From Legal Counsel

VIII. Visitors and/or Petition

IX. Executive Session – CLOSED TO THE PUBLIC –

a. A discussion regarding a real estate transaction

X. Adjournment